

# Healthy and Effective Hybrid Working

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# Healthy and Effective Hybrid Working

- Where we were
- Where we are
- Where we want to be
- What we need to do to make this happen

## **Procurement: Where We Were...**

#### Work Patterns and Culture

- Office-based, office-hours.
- Teams had worked together for a long time and comments included "we have always done things this way".
- Right skills for 'business as usual'.
- Micro-management/directive style of management.
- Task culture characterised by getting things done.

#### **Roles and Responsibilities**

 Owners, technical experts and advisors of complex processes that Universities/
 Organisations had to follow.



### Relationships with Stakeholders

- Close working relationships; relied on face-to-face contact.
- Relationships used primarily to discuss and assess levels of compliance.

#### **Business Processes**

 Characterised by manual events, including numerous, repetitive tasks.

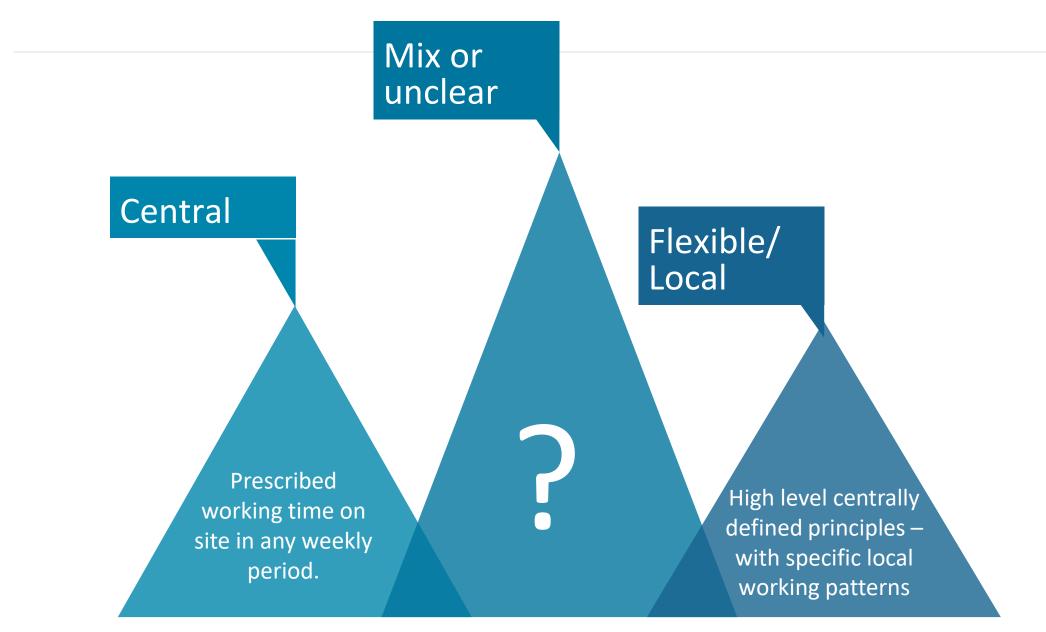
#### IT Systems

- Rigid, complicated systems that only solved a fraction of the requirements needed for effective Procurement.
- Systems did not provide a comprehensive view of spend or generate a basic view of supplier and category expenditure. No single source of information.

#### **Vendor Relationships**

 Transactional - All vendor relationships handled with the same strategy.

## Where We Are...

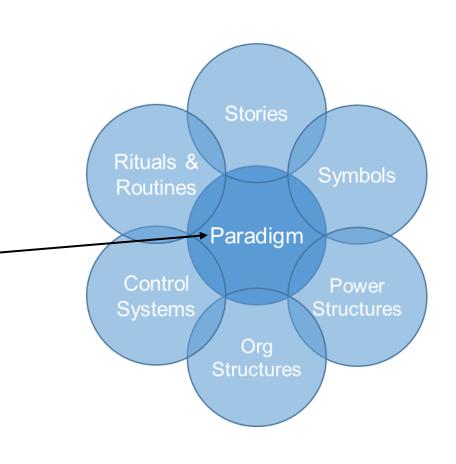


# Where We Want To Be (Culturally)...

## **Central Paradigm**

A Work culture that is -

- Safe
- Inclusive
- Open and Transparent
- Collaborative
- Innovative
- Learning environment
- High performance
- Offers great service



## What We Need to Do to Make This Happen

- Any thoughts (positive, negative or neutral) linked to establishing a Healthy and Effective Hybrid Working Culture
- Any general examples of good practice to share with the group:
  - Leadership
  - Management
  - Personal/Peers
  - Team members who report to you
  - Behaviours and Competencies
  - Benefits



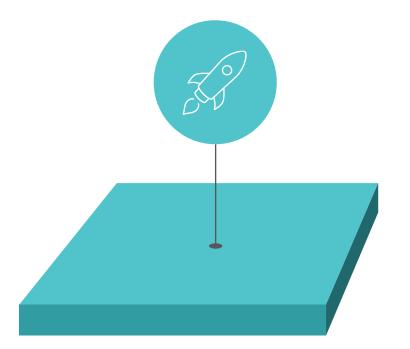
## **Additional Information**

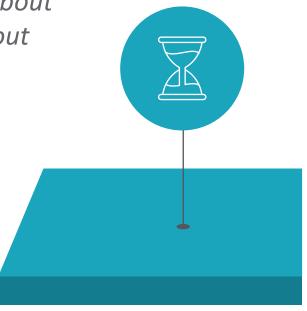
Infrastructure and Key Principles to support healthy and effective hybrid working



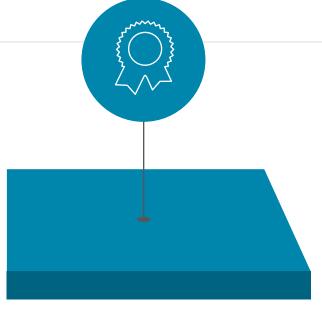
# **Space and Technology**

"a modern digital strategy isn't just about doing existing things better. It is about doing new, better things."





**Digital Learning** - taking advantage of greater flexibility and accessibility to better serve stakeholders both in person and remotely



Knowledge Management and Technology – adopting a digital first culture and reducing reliance on tacit knowledge

Infrastructure, Space and the Environment –

investing in shared work spaces and infrastructure that creates a sticky workplace;

re-purposing office space for multi-functional use

## **Healthy and Effective Hybrid Working - Key Principles**

- 1. Work takes place at the most effective locations and at the most effective times, respecting the needs of the task, the customer, the individual and the team
- 2. Simplified collaboration and connectivity virtually everywhere means sharing information and working with others regardless of location
- 3. Space is allocated to activities, not individuals and not on the basis of seniority
- 4. A 'Flexibility First' approach where flexibility is the norm rather than the exception. Everyone is assumed to be capable of hybrid working without assumptions being made about people or roles
- 5. A shared and agreed approach to hybrid working balancing the freedom to choose with the responsibility to meet business needs
- 6. The processes people are asked to work with are continuously challenged to make sure they are fit-for-purpose
- 7. Managing performance focuses on results and outcomes rather than presenteeism

## **Healthy and Effective Hybrid Working - Key Outcomes**

- 1. Greater productivity and services delivered more effectively
- 2. The costs and environmental impacts of work reduced as space is shared and used more intensively, and travel is reduced
- 3. People having more choice about when, where and how they work, supported and connected by effective and appropriate use of technology
- 4. People have the opportunity to lead more balanced and healthier lives.

